

Undergraduate Students Taking Graduate Classes - Mixed Credit Policy

There may be circumstances in which undergraduate students are, at the discretion of the relevant department, allowed to take graduate courses before the undergraduate degree (mixed credit) has been conferred. Students seeking mixed credit will be expected to meet the demands of enhanced workload and/or grading standards required in graduate level courses.

Circumstances in which mixed credit may be applied include, but are not limited to:

- Some academic programs offer courses at an undergraduate and graduate level. Undergraduate students accepted into a graduate program toward the end of their undergraduate program, may take the graduate level version of a course required of their undergraduate program. This course will be listed as a graduate course but will also fulfill the course requirement for the undergraduate degree.

Students seeking Mixed Credit at MSSU through this method will need be accepted to a graduate program accepting students seeking mixed-credit.

To apply, students must have:

1. Completed a minimum of 75 credit hours.
 2. Earned a minimum cumulative GPA of 3.0.
 3. Completed the formal graduate program application process
- Undergraduate students may enroll in graduate courses and use the credit hours toward undergraduate credits in their undergraduate degree. In this instance, the graduate credit would be used to fulfill the university's 120-hour undergraduate degree requirement. The course would be listed as graduate level but would count toward undergraduate credit. Students earning credit in this way may transfer the graduate credit or may internally apply the graduate course credit toward a graduate degree program requiring the course once admitted to the program through the regular admissions process.

Students seeking Mixed Credit at MSSU through this method will need to submit an online application through the Office of Admissions.

To apply, students must have:

1. Completed a minimum of 75 credit hours.
2. Earned a minimum cumulative GPA of 3.0.
3. Received approval from the relevant department head(s) and dean(s)

Students may take a maximum of twelve (12) credits under the mixed credit policy, unless accepted into an accelerated program. However, students may take no more than six (6) credit hours, as Mixed Credit, in any single semester. Graduate credit

taken as an undergraduate will expire after five years and will no longer count toward a graduate degree.

These minimum standards have been set for university-wide consideration, and exceptions to these standards must be approved by the department head and dean of the school offering the course. It is highly recommended that students who enroll in Mixed Credit courses contact the Financial Aid Office with any questions.